## ENTRY CRITERIA

<table>
<thead>
<tr>
<th>Essential Criteria</th>
<th>When is this evaluated?</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Qualifications:</strong></td>
<td>Application form</td>
</tr>
<tr>
<td>Applicants must have:</td>
<td>Interview/selection</td>
</tr>
<tr>
<td>• MBBS or equivalent medical qualification</td>
<td>centre/v, pre-employment check</td>
</tr>
<tr>
<td>• MRCP (UK) Part 1 or MRCEM (Part A) or MRCGP (AKT) or MRCS (Part A) or FRCA (Primary) or FRCS (Primary) or EEA eligibility at time of application</td>
<td></td>
</tr>
<tr>
<td>• MRCP (UK) full diploma or MRCEM (Full) or MRCGP (full, with CCT) or MRCS (Full) or FRCA (Full) or FRCS or EEA eligibility by the published deadline</td>
<td></td>
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</tbody>
</table>

| Eligibility:                                                                        | Application form, interview/selection centre, pre-employment check |
| Applicants must:                                                                   |                          |
| • Be eligible for full registration with, and hold a current licence to practise from, the GMC at the advertised post start date  |
| • Have evidence of achievement of foundation competences from a UKFPO-affiliated foundation programme or equivalent, by time of application in line with GMC standards/Good Medical Practice  |
| • Have evidence of achievement of core medical competences, for the round of application, via one of the following methods: |                          |
|   ➢ Current employment in a UK core medical training or ACCS (Acute Medicine) programme, or JRCPTB internationally level 3 accredited equivalent core medical training, and on track to successfully complete the training programme by the advertised post start date, or |                          |
|   ➢ Successful completion, of a UK core medical training or ACCS (Acute Medicine) programme, or JRCPTB internationally level 3 accredited equivalent core medical training, evidenced by ARCP, or |                          |
|   ➢ Evidence of achievement of core medicine competences at time of application. Acceptable evidence is only permitted via the standard Alternative Certificate of Core Competence |                          |
| • Be eligible to work in the UK                                                   |                          |
| • Advanced Life Support Certificate from the Resuscitation Council UK or equivalent (as required to complete core medical competences) by intended start date |                          |
| **Fitness to practise:**                                                           | Application form         |
| Is up to date and fit to practise safely and is aware of own training needs        | References               |
| **Language skills:**                                                               | Application form, pre-employment health screening |
| Applicants must have demonstrable skills in written and spoken English, adequate to enable effective communication about medical topics with patients and colleagues as assessed by the General Medical Council |                          |
| **Health:**                                                                        | Application form, pre-employment health screening |
| Applicants must meet professional health requirements (in line with GMC standards / Good Medical Practice) |                          |
PERSON SPECIFICATION 2020

Career progression:
Applicants must:

- Be able to provide complete details of their employment history
- Have evidence that their career progression is consistent with their personal circumstances
- Have evidence that their present level of achievement and performance is commensurate with the totality of their period of training
- Have sufficient experience working in medical specialties (not including foundation level experience) by the advertised post start date. This can be either:
  - Training completed in either core medical training, ACCS (acute medicine) or broad based training with the further year in CT2 core medical training, or
  - The following minimum experience:
    - At least 12 months’ experience in a range of acute hospital medical specialties that admit acutely ill adult patients and manage their immediate follow-up
    - A minimum of 4 months’ experience of managing patients on unselected medical take that involves ongoing patient management (this 4 month period can form part of the 12 months’ acute adult hospital medical experience required above)
    - A total of 24 months’ relevant experience, this must include the minimum described above. Other experience, aside from medical specialties, which may count towards eligibility includes experience in any of the following: anaesthetics, clinical oncology, emergency medicine, general paediatrics, general practice, HIV medicine, intensive care medicine, psychiatry and surgery
    - Up to a maximum of 6 months’ experience in any one specialty can be counted towards the total experience required
- Applicants must have notified the Training Programme Directory of the specialty training programme they are currently training in if applying to continue training in the same specialty in another region.
- Not already hold, nor be eligible to hold, a CCT/CESR in the specialty they are applying for and/or must not currently be eligible for the specialist register for the specialty to which they are applying
- Applicants must not have previously relinquished or been released / removed from a training programme in this specialty or associated core training programme, except if they have received an ARCP outcome 1 (outcome 6 for associated core training) or under exceptional circumstances

For those wishing to be considered for Locum Appointment for Training posts (where available):
- no more than 24 months experience in LAT posts in the specialty by intended start date

Application completion:
ALL sections of application form completed FULLY according to written guidelines.

Transportation:
Holds current valid driving licence, or provides an undertaking to provide alternative means of travel when providing emergency or domiciliary care to fulfill requirements of the whole training programme.
# PERSON SPECIFICATION 2020

## SELECTION CRITERIA

<table>
<thead>
<tr>
<th>Essential Criteria</th>
<th>Desirable Criteria</th>
<th>When is this evaluated?</th>
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</thead>
<tbody>
<tr>
<td><strong>Qualifications</strong></td>
<td></td>
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<tr>
<td>• As Above</td>
<td>• Full postgraduate examination (e.g. full MRCP (UK))</td>
<td>Application form, interview/selection centre</td>
</tr>
<tr>
<td></td>
<td>• Intercalated BSc or equivalent</td>
<td>References</td>
</tr>
<tr>
<td></td>
<td>• Higher degrees including MSc, PhD or MD (where the research thesis is not part of first medical degree)</td>
<td></td>
</tr>
<tr>
<td><strong>Career progression</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Evidence that present achievement and performance is commensurate with totality of training</td>
<td></td>
<td>Interview/selection centre</td>
</tr>
<tr>
<td><strong>Clinical Experience</strong></td>
<td></td>
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<tr>
<td>• Evidence of experience in a range of acute medical specialties, with experience of managing patients on unselected medical take during core training or equivalent</td>
<td>• Experience at CT/ST 1/2 level of managing patients with palliative care needs by the time of commencement of ST3 training</td>
<td>Application form Interview/selection centre References</td>
</tr>
<tr>
<td></td>
<td>• Experience of specialties relevant to palliative care e.g. geriatric medicine, haematology, neurology, oncology, palliative medicine, rehabilitation medicine</td>
<td></td>
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</table>

**Clinical Skills - Clinical Knowledge & Expertise**
### PERSON SPECIFICATION 2020

- Demonstrates awareness of the basics of managing patients with palliative care needs, including emergencies
- Competence at core completion level in the management of medical emergencies, in patients and out patients
- Appropriate knowledge base, and ability to apply sound clinical judgement to problems
- Proficiency in a range of medical procedures (as defined by the core curriculum) as an indication of manual dexterity and hand-eye coordination
- Able to work without direct supervision where appropriate
- Able to prioritise clinical need
- Able to maximise safety and minimise risk

- Evidence\(^n\) of some competences in the specialty, as defined by the relevant curricula
- Evidence of skills in the management of acute medical emergencies (e.g. ALERT, IMPACT certification)
- Evidence of skills in the management of patients not requiring hospital admission
- Evidence of ST3 level procedural skills relevant to medical patients (clinical independence in central venous cannulation, chest drain insertion, joint aspiration, DC cardioversion, abdominal paracentesis)

### Academic Skills

**Research and quality improvement skills:**
- Demonstrates understanding of research, including awareness of ethical issues
- Demonstrates understanding of the basic principles of clinical risk management, evidence based practice, patient safety and clinical quality improvement initiatives
- Demonstrates knowledge of evidence informed practice
- Demonstrates an understanding of clinical governance

**Teaching:**
- Evidence of teaching experience and/or training in teaching

### Research and quality improvement skills:
- Demonstrates an understanding of research methodology
- Evidence of relevant academic and research achievements, and involvement in a formal research project
- Evidence of relevant academic publications
- Evidence of involvement in a quality improvement project, formal research project or other activity which:
  - Focuses on patient safety and clinical improvement
  - Demonstrates an interest in and commitment to the specialty beyond the mandatory curriculum
- Evidence of a portfolio of quality improvement projects, including completed ‘Plan Do Study Act’ cycles and there is evidence of learning of the principles of change management
- Evidence of exceptional achievement in medicine

**Teaching:**
- Evidence of involvement in teaching students, postgraduates and other professionals
- Evidence of participation in a teaching course

### Personal Skills
### Communication Skills:
- Demonstrates clarity in written/spoken communication, and capacity to adapt language to the situation, as appropriate
- Able to build rapport, listen, persuade and negotiate

### Problem Solving and Decision Making:
- Capacity to use logical/lateral thinking to solve problems/make decisions, indicating an analytical/scientific approach

### Empathy and Sensitivity:
- Capacity to take in others’ perspectives and treat others with understanding; sees patients as people
- Demonstrates respect for all

### Managing Others and Team Involvement:
- Able to work in multi professional teams and supervise junior medical staff
- Ability to show leadership, make decisions, organise and motivate other team members; for the benefit of patients through, for example, quality improvement projects
- Capacity to work effectively with others

### Organisation and Planning:
- Capacity to manage/prioritise time and information effectively
- Capacity to prioritise own workload and organise ward rounds
- Evidence of thoroughness (is well prepared, shows self-discipline/commitment, is punctual and meets deadlines)

### Vigilance and Situational Awareness:
- Capacity to monitor developing situations and anticipate issues

### Coping with Pressure and Managing Uncertainty:
- Capacity to operate under pressure
- Demonstrates initiative and resilience to cope with changing circumstances
- Is able to deliver good clinical care in the face of uncertainty

### Values:
- Understands, respects and demonstrates the values of the NHS (e.g. everyone counts; improving lives; commitment to quality of care; respect and dignity; working together for patients; compassion)

### Management and Leadership Skills:
- Evidence of involvement in management commensurate with experience
- Demonstrates an understanding of NHS management and resources
- Evidence of effective multi-disciplinary team working and leadership, supported by multi-source feedback or other workplace based assessments
- Evidence of effective leadership in and outside medicine

### IT Skills:
- Demonstrates information technology skills

### Other:
- Evidence of achievement outside medicine
- Evidence of altruistic behaviour e.g. voluntary work

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**Probity – Professional Integrity**
**PERSON SPECIFICATION 2020**

- Demonstrates probity (displays honesty, integrity, aware of ethical dilemmas, respects confidentiality)
- Capacity to take responsibility for own actions

<table>
<thead>
<tr>
<th>Commitment to Specialty – Learning &amp; Personal Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Shows initiative/drive/enthusiasm (self-starter, motivated, shows curiosity, initiative)</td>
</tr>
<tr>
<td>• Demonstrable interest in, and understanding of, the specialty</td>
</tr>
<tr>
<td>• Commitment to personal and professional development</td>
</tr>
<tr>
<td>• Evidence of self-reflective practice</td>
</tr>
</tbody>
</table>

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1. 'When is this evaluated' is indicative but may be carried out at any time throughout the selection process.
2. Applicants who are EEA nationals and have trained in a non-UK EEA nation may be eligible to apply without one of the corresponding specialty examinations under the EU directive 2005/36/EU. To qualify training must meet defined criteria to be considered comparable to the relevant training pathway in the UK. For further information, please refer to the Physician Specialty Recruitment website [http://www.st3recruitment.org.uk/recruitment-process/am-i-eligible/mrcp-uk](http://www.st3recruitment.org.uk/recruitment-process/am-i-eligible/mrcp-uk).
3. 'The published deadline' refers to a deadline date set in each recruitment round; this date will be specified clearly within the published advertisement for that recruitment round. However, please note that those applying via the EEA eligibility route will need their eligibility at time of application.
4. ‘Selection centre’ refers to a process, not a place. It involves a number of selection activities which may be delivered as part of the assessment process.
5. The GMC introduced the licence to practise in 2009. Any doctor wishing to practise in the UK after this date must be both registered with and hold a licence to practise from the GMC at time of appointment.
6. The advertised post start date refers to the first date from which posts recruited in a round can commence. This will be specified clearly within the published advertisement for that recruitment round.
8. Applicants who have an ARCP outcome with all competences signed off apart from the full MRCP (UK), will be eligible to apply on this basis, subject to the normal rules on completing the MRCP (UK).
9. The Alternative Certificate of Core Competence is a document designed by the JRCPTB listing the necessary core competences required for progression to ST3, as defined in the GIM curriculum: [http://www.jrcptb.org.uk/trainingandcert/ST3-SpR/Pages/General-Internal-Medicine.aspx](http://www.jrcptb.org.uk/trainingandcert/ST3-SpR/Pages/General-Internal-Medicine.aspx). Applicants requiring the alternative certificate should note that there is a palliative medicine specific version which has a slightly different list of competences to the standard certificate. The certificate is available to download from the ST3 Recruitment website: [http://www.st3recruitment.org.uk/recruitment-process/am-i-eligible/core-competences](http://www.st3recruitment.org.uk/recruitment-process/am-i-eligible/core-competences). Applicants must ensure their form meets the requirements detailed on the website.
10. Information on equivalents to ALS can be found on the ST3 Recruitment website: [http://www.st3recruitment.org.uk/recruitment-process/am-i-eligible/other-requirements](http://www.st3recruitment.org.uk/recruitment-process/am-i-eligible/other-requirements).
11. Applicants are advised to visit the GMC website which gives details of evidence accepted for registration.
12. Any time periods specified in this person specification refer to full time equivalent.
13. The ‘support for application to another region’ form, signed by the Training Programme Director of their current specialty training programme confirming satisfactory progress must be submitted to the recruitment office at time of application.
14. Exceptional circumstances may be defined as a demonstrated change in circumstances, which can be shown on the ability to train at that time and may include severe personal illness or family caring responsibility incompatible with continuing to train. Applicants will only be considered if they provide a ‘support for reapplication to a specialty training programme’ form signed by both the Training Programme Director / Head of School and the Postgraduate Dean in the LETB / Deanery that the training took place. No other evidence will be accepted. Please note that this requirement does not apply to trainees who exited Core Medical Training with an ARCP outcome 3 or 4 where they were only missing the full MRCP (UK) diploma.
15. Evidence can include portfolio, logbook, ARCP, or equivalent. Where relevant/applicable, workplace-based assessments (e.g. CiD, mini-CEX, ACAT, DOPS, MSF, or equivalent) may also be used to demonstrate achievement of competences.