

## ORAL AND MAXILLO FACIAL SURGERY – ST3

ENTRY CRITERIA	
Essential Criteria	When is this evaluated? <sup>i</sup>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• MBBS or equivalent medical qualification</li> <li>• Full GDC registration or a fully UK registerable dental qualification by the start date of the post</li> <li>• Successful completion of MRCS by the start date of the post</li> </ul>	Application form
<p><b>Eligibility:</b></p> <p>Applicants must:</p> <ul style="list-style-type: none"> <li>• Be eligible for full registration with, and hold a current licence to practise<sup>ii</sup> from, the GMC by the start date of the post.</li> <li>• Have evidence of achievement of foundation competences from a UKFPO-affiliated foundation programme or equivalent, in line with GMC standards / Good Medical Practice; including: <ul style="list-style-type: none"> <li>• make the care of your patient your first concern</li> <li>• provide a good standard of practice and care</li> <li>• take prompt action if you think that patient safety, dignity or comfort is being compromised</li> <li>• protect and promote the health of patients and of the public</li> <li>• treat patients as individuals and respect their dignity</li> <li>• work in partnership with patients</li> <li>• work with colleagues in the ways that best serve patients' interests</li> <li>• be honest and open and act with integrity</li> <li>• never discriminate unfairly against patients or colleagues</li> <li>• never abuse your patients' trust in you or the public's trust in the profession.</li> </ul> </li> <li>• Evidence of achievement of <b>CT/ST1 competences in core surgery</b> at time of application and <b>CT/ST2 competences in core surgery</b> by time of appointment<sup>iii</sup>, acceptable evidence includes satisfactory ARCP outcome of completion of Core Surgical Training programme or Certificate of Readiness to Enter Higher Surgical Training</li> <li>• Be eligible to work in the UK</li> </ul>	Application form, interview/selection centre <sup>iv</sup>
<p><b>Fitness to practise:</b></p> <p>Is up to date and fit to practise safely and is aware of own training needs.</p>	Application form References
<p><b>Language skills:</b></p> <p>Applicants must have demonstrable skills in written and spoken English, adequate to enable effective communication about medical topics with patients and colleagues as assessed by the General Medical Council<sup>v</sup></p>	Application form, pre-employment health screening
<p><b>Health:</b></p> <p>Applicants must meet professional health requirements (in line with GMC standards / Good Medical Practice).</p>	Application form, pre-employment health screening

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<p><b>Career progression:</b></p> <p>Applicants must:</p> <ul style="list-style-type: none"> <li>• Be able to provide complete details of their employment history</li> <li>• Have evidence that their career progression is consistent with their personal circumstances</li> <li>• For those who completed Foundation training before August 2012, at least <b>24 months' medical training<sup>vi</sup> (12 months Foundation and 12 months core training, or equivalent)</b> by the start date of the post</li> <li>• For those who completed Foundation training after August 2012, at least <b>36 months' medical training (24 months at Foundation level and 12 months core training, or equivalent)</b> by the start date of the post</li> <li>• Have notified the Training Programme Director of the specialty training programme they are currently training in if applying to continue training in the same specialty in another region<sup>vii</sup>.</li> <li>• Not have previously relinquished or been released / removed from an Oral and Maxillofacial or Core Surgical training programme, except if they have received an ARCP outcome 1 or under exceptional circumstances<sup>viii</sup></li> <li>• Not already hold, nor be eligible to hold, a CCT/CESR; and must not currently be eligible for the specialist register for the specialty to which they are applying</li> <li>• <b>For those wishing to be considered for Locum Appointment for Training posts (where available):</b> no more than 24 months experience in LAT posts in the specialty by intended start date</li> </ul>	<p>Application form Interview/selection centre</p>
<p><b>Application completion:</b></p> <p>ALL sections of application form completed FULLY according to written guidelines.</p>	<p>Application form</p>

SELECTION CRITERIA		
Essential Criteria	Desirable Criteria	When is this evaluated?
<b>Career Progression</b>		
<ul style="list-style-type: none"> <li>• <b>At least 12 months</b> experience in Core Surgical Training, or equivalent by the start date of the post</li> </ul>		<p>Application form, interview/selection centre</p> <p>References</p>
<b>Qualifications</b>		
	<ul style="list-style-type: none"> <li>• Successful completion of MRCS by application closing date</li> </ul>	<p>Application form, interview/selection centre</p>
<b>Clinical Skills - Clinical Knowledge &amp; Expertise</b>		

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<ul style="list-style-type: none"> <li>Capacity to apply sound clinical knowledge and judgement to problems</li> <li>Ability to prioritise clinical need</li> <li>Demonstrates appropriate technical and clinical competence and evidence of the development of diagnostic skills and clinical judgement</li> <li>Logbook documentation of surgical exposure to date</li> </ul>	<ul style="list-style-type: none"> <li>Shows aptitude for practical skills, e.g. hand-eye coordination, dexterity, visuospatial awareness</li> <li>Attendance at relevant courses e.g. ATLS, ALERT, CCriSP or equivalent</li> </ul>	<p>Interview/selection centre References</p>
<p><b>Academic Skills</b></p>		
<p><b>Research and audit skills:</b></p> <ul style="list-style-type: none"> <li>Demonstrates understanding of the basic principles of audit, clinical risk management and evidence-based practice</li> <li>Understanding of basic research principles, methodology and ethics</li> <li>Evidence of participation in audit</li> </ul> <p><b>Teaching:</b></p> <ul style="list-style-type: none"> <li>Evidence of contributing to teaching and learning of others</li> </ul>	<p><b>Research and audit skills:</b></p> <ul style="list-style-type: none"> <li>Evidence of relevant academic and research achievements, e.g. degrees, prizes, awards, distinctions, publications, presentations, other achievements</li> <li>Evidence of participation in risk management and/or clinical/laboratory research</li> </ul>	<p>Application form Interview/selection centre</p>
<p><b>Personal Skills</b></p>		
<p><b>Communication skills:</b></p> <ul style="list-style-type: none"> <li>Capacity to adjust language as appropriate to the situation</li> <li>Able to discuss treatment options with patients in a way that they can understand</li> </ul> <p><b>Problem solving and decision making:</b></p> <ul style="list-style-type: none"> <li>Capacity to bring a range of approaches to problem solving</li> <li>Demonstrates effective judgement and decision making skills</li> </ul> <p><b>Managing others and team involvement:</b></p> <ul style="list-style-type: none"> <li>Capacity to work effectively in a multi-disciplinary team</li> <li>Demonstrate leadership, when appropriate</li> <li>Capacity to establish good working relationships with others</li> </ul> <p><b>Organisation and planning:</b></p> <ul style="list-style-type: none"> <li>Capacity to manage time and prioritise workload, balance urgent and important demands, follow instructions</li> </ul> <p><b>Vigilance and situational awareness:</b></p> <ul style="list-style-type: none"> <li>Capacity to monitor and anticipate situations that may change rapidly</li> </ul> <p><b>Coping with pressure and managing uncertainty:</b></p>		<p>Interview/selection centre References</p>

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<ul style="list-style-type: none"> <li>Capacity to operate effectively under pressure and remain objective in highly emotive/pressurised situations</li> <li>Awareness of own limitations and when to ask for help</li> <li>Recognises stressful situations and responds appropriately</li> </ul> <p><b>Values:</b></p> <ul style="list-style-type: none"> <li>Understands, respects and demonstrates the values of the NHS Constitution<sup>ix</sup> (e.g. everyone counts; improving lives; commitment to quality of care; respect and dignity; working together for patients; compassion)</li> </ul>		
<p><b>Probity – Professional Integrity</b></p>		
<ul style="list-style-type: none"> <li>Takes responsibility for own actions</li> <li>Demonstrates respect for the rights of all</li> <li>Demonstrates awareness of ethical principles, safety, confidentiality and consent</li> <li>Awareness of importance of being the patients advocate, clinical governance and the responsibilities of an NHS employee</li> </ul>		<p>Interview/selection centre References</p>
<p><b>Commitment to Specialty – Learning &amp; Personal Development</b></p>		
<ul style="list-style-type: none"> <li>Shows realistic insight into Oral and Maxillo Facial Surgery and the personal demands of a commitment to surgery</li> <li>Demonstrates knowledge of training programme and commitment to own personal and professional development</li> <li>Shows critical and enquiring approach to knowledge acquisition, commitment to self-directed learning and a reflective/analytical approach to practice</li> </ul>	<ul style="list-style-type: none"> <li>Achievements relevant to Oral and Maxillo Facial Surgery, including elective or other relevant experience</li> <li>Extracurricular activities</li> <li>Membership in the BAOMS Junior Trainee Programme (JTP) in OMFS for six months or more</li> </ul>	<p>Interview/selection centre References</p>

## PERSON SPECIFICATION 2020

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<sup>i</sup> 'When is this evaluated' is indicative but may be carried out at any time throughout the selection process.

<sup>ii</sup> The GMC introduced the licence to practise in 2009. Any doctor wishing to practise in the UK after this date must be both registered with and hold a licence to practise from the GMC at time of appointment.

<sup>iii</sup> Time of appointment refers to the date at which the post commences

<sup>iv</sup> 'Selection centre' refers to a process, not a place. It involves a number of selection activities which may be delivered within the unit of application.

<sup>v</sup> Applicants are advised to visit the GMC website which gives details of evidence accepted for registration.

<sup>vi</sup> Any time periods specified in this person specification refer to full time equivalent.

<sup>vii</sup> The 'support for reapplication to another region' form, signed by the Training Programme Director of their current specialty training programme confirming satisfactory progress must be submitted to the recruitment office at time of application.

<sup>viii</sup> Exceptional circumstances may be defined as a demonstrated change in circumstances, which can be shown on the ability to train at that time and may include severe personal illness or family caring responsibility incompatible with continuing to train. Applicants will only be considered if they provide a 'support for the reapplication to a specialty training programme' form signed by both the Training Programme Director / Head of School and the Postgraduate Dean in the LETB / Deanery that the training took place. No other evidence will be accepted.

<sup>ix</sup> The NHS Constitution – the NHS belongs to us all 26 March 2013

<http://www.nhs.uk/choiceintheNHS/rightsandpledges/NHSConstitution/Documents/2013/the-nhs-constitution-for-england-2013..pdf> accessed August 2013